**R5A – EMPLOYMENT VISA - INGO**

**ORIGINAL PASSPORT:**

Passport/Travel Document with a minimum of 6 months validity. Must have two blank facing pages If non-Indian passport holder please see the below IMPORTANT INFORMATION section.

**PASSPORT DATA PAGE:**

Copy of Passport Data-Page

**ONLINE VISA APPLICATION FORM:**

Complete the visa application form online at [visa.immigration.gov.ng](https://visa.immigration.gov.ng/)

Once completed, must be printed out, signed, and dated by the applicant.

A copy of the Acknowledgment slip must be – Printed from <https://portal.immigration.gov.ng/>

**PASSPORT DATA PAGE:**

Copy of Passport Data-Page

**MEMORANDUM OF UNDERSTANDING:**

Provide the MOU from the Nigeria National Planning and appropriate security clearance for (Special Security Cases)..

**INVITATION LETTER:**

A letter of invitation from the INGO in Nigeria. This must be addressed to the Nigerian High Commission in New Delhi. It must be on letter headed paper stating the address of the INGO, The reason for the visit must be stated and accepting full immigration and financial responsibility on behalf of the student for the duration of his/her stay.

**BANK DEMAND DRAFT:**

Rs.500/-Embassy Service fees should be in Demand Draft in favor of "HIGH COMMISSION OF FEDERAL REPUBLIC OF NIGERIA" PAYABLE AT NEW DELHI.

**To be purchased from the BANK before submission.**